

Central Office Use Only	
Date Received	Initials

SHARYLAND INDEPENDENT SCHOOL DISTRICT

1200 N. Shary Road, Mission, Texas 78572-4652 Phone: (956) 580-5200

SISD EMPLOYEE - STUDENT TRANSFER REQUEST FORM



INTRA DISTRICT / OUT OF DISTRICT

THIS SECTION MUST BE COMPLETED BY SISD EMPLOYEE

NTD

Current SISD Student

EMPLOYEE MUST BE PARENT OR LEGAL GUARDIAN

*Parent (Employee) Name: _____ Relationship to student: _____
 (Please Print Name)

Address _____ Email Address: _____

Home Phone: _____ Work Phone: _____ Ext. _____ Cell Phone: _____

Position _____ Department/Campus _____

STUDENT'S LEGAL NAME	SISD ID Number <i>If Current Student</i>	DATE OF BIRTH	HOME DISTRICT NAME	HOME SCHOOL NAME	GRADE 2020-21	REQUESTED SCHOOL NAME (SISD)
1						
2						
3						
4						

***As a Full Time SISD Employee, if your child is granted special permission to attend Sharyland ISD. Permission must be evaluated on a yearly basis. Following are certain conditions which will nullify the special permission:** 1. Refusal to abide by Sharyland ISD Student/Parent Handbook; 2. Chronic unexcused absences, tardiness, picking up before dismissal, or failing to pick up on time; 3. Consistent discipline problems; 4. Lack of parental support; 5. Inability to transport child to school and/or subjecting child to walk through hazardous crossings; 6. Refusal to attend tutoring classes; 7. Overcrowded 22:1 class ratio; 8. Failure to participate in school fundraisers; 9. If your child participates in Varsity UIL sports, he/she may be forbidden from participating for one complete year from approval date. This is in accordance with Texas UIL rules.
I acknowledge receipt of and will comply with the above-listed requirements. **Signature:** _____ **Date:** _____

THIS SECTION MUST BE SIGNED BY RECEIVING PRINCIPAL WITHIN 2 DAYS

SIGNATURE OF RECEIVING PRINCIPAL DATE

SIGNATURE OF RECEIVING PRINCIPAL DATE

SIGNATURE OF RECEIVING PRINCIPAL DATE

The above transfer was:

Approved through _____ Denied

Date

Assistant Superintendent Signature Date

(A New Student Transfer Form MUST Be Submitted Each School Year)